INVITATION TO TENDER

OFFICE OF THE DIGP,
GROUP CENTER, CRPF, RAMPUR (U.P) -244901
(Telephone No. 0595-2352620, Fax No- 2331121)
Web Site : www.crpf.nic.in/http://eprocure.gov.in/eprocure/app (cppp)

NO :- L-VII-03/2016-17- Q-GCR(Organic Socks Khaki) Dated, the 03 Sept 2016

To,

_____

_____

Dear Sir,

On behalf of the President of India, I invite you to tender online bids for the supply of stores detailed in the schedule.

2. The conditions of contract which will govern any contract made are contained in pamphlet No. DGS&D-68 entitled "Conditions of contract governing contracts, placed by the Central Purchase Organizations of Government of India as amended up to 31-12-91 and those contained in the pamphlet No. DGS&D-229 containing various instructions to tenderers quoting against the tender enquiry issued by the DGS&D read with the amendments enclosed with this tender enquiry. Any special conditions attached to this invitation to tender will also form part of the conditions.

3. The above pamphlets and the lists of corrections thereto can be obtained on payment from the under mentioned officers:-

a) The Manager of Publications, Civil Lines, Delhi.
b) The Superintendent, Government Printing & Stationary, Allahabad, U.P.
c) The Superintendent, Government Printing & Stationary, Mumbai.
d) The Superintendent, Government Printing, Gulzarbagh, Patna. Bihar.
e) DGS&D, New Delhi and its Regional Offices at Mumbai, Chennai, Kolkata and Kanpur.
f) Government of India Book Depot, 8 Hastings Street, Kolkata.

4. Regarding sources of supply of standard specification and drawing, refer Appendix-'B' contained in pamphlet DGS&D-229.

5. If you are in a position to quote for supply in accordance with the requirements stated in the attached schedule to tender, all documents attached herewith should be fully filled in, signed and submitted through eProcurement site **http://eprocure.gov.in/eprocure/app**. You must also furnish with your tender all the information called for as indicated in pamphlet No. DGS&D-229 mentioned in para-1 above. Attached list of questionnaire should also be answered and submitted through e-Procurement site **http://eprocure.gov.in/eprocure/app**, failing which your tender will be liable to be ignored, and not considered.

6. This tender is not transferable.

Thanking You.

Sd-03/09/2016
(Parveen Kumar)
DIGP, GC, CRPF, RAMPUR (U.P)
For and on behalf of the president of India

Signature of tenderer.

OFFICE OF THE DIGP,
GROUP CENTER, CRPF, RAMPUR (U.P) -244901
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NO :- L-VII-03/2016-17-Q-GCR(Organic Socks Khaki) Dated, the 03 Sept 2016

Schedule to Tender No : L-VII-03/2016-17-Q-GCR (Organic Socks Khaki)

Time and date of receipt of offline/online tender : At – 1000 hrs. on 13/10/2016

Time and date for offline /online opening of tender : On or after 1100 hrs on 13/10/2016.

Validity of offer : The tender shall remain open for acceptance till 180 days from the date of opening of tender.

Tenderers are advised to go through the Earnest Money, Payment terms, Tender sample, Counter Sample and Lab test certificate clauses of this Tender Enquiry carefully before filling the Tender.

SL No.	Tender No and Date.	Description of Store	Qty.	Specification	Cost of Tender Document (Non refundable) in Rupees.	EMD (In Rs)	**Critical Date**
1	L-VII-03/2016-17-Q-GCR (Organic Socks Khaki)	Organic Socks Colour-Khaki	**28565 Pairs**	**Full specification as per appendix-"A", Which is attached with the tender notice."**	Tender Cost Rs. 200/- Required to be deposited through Demand Draft in favour of DIGP, GC, CRPF, Rampur (U.P) Payable at SBI, GC, CRPF, Rampur Bank Code 10523.	20,000/- (Rupees Twenty Thousand) only (EMD should be valid for 225 days from the date of opening of	a) Date & time of receipt of offline/ online tender: **13/10/2016** at 1000 hrs. b) Date & time of opening of offline/ online tender: **13/10/2016** on or after 1100 hrs.

All tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted in original. Envelope containing the tender quotations shall be super scribed as "Organic Socks Colour-Khaki **".**

All firms who are not specifically registered for tendered stores as per specification of tender enquiry either with DGS&D or with NSIC, are required to submit Earnest Money as mentioned above along with their offer. Registration with any other organization will not exempt them from depositing Earnest Money. As per Government policy, PSUs are not exempted from depositing earnest money.

Scan copy of all Tender enquiry documents, tender fee and earnest money have to be uploaded through on line on or before the scheduled date and time prescribed in the tender enquiry. Only original copy of earnest money, tender fees, valid lab test report and tender sample to be submitted by the firm to this GC on or before fixed due date and time for opening of tender by post or by hand . In case if firm is failed to submit the original copy of above mentioned documents in this GC on or before the due date and time for opening of tender quotation will be ignored.

1. Purchaser : The President of India.
2. Inspection Authority : DIGP GC CRPF RAMPUR.
3. Inspection Officer : Board of Officers detailed by DIGP GC CRPF RAMPURF.
4. Stores required at : FREE DELIVERY AT CONSIGNEES
Tenders are required to quoted rates on free delivery at following consignee's location basis at freight, risk and cost of the supplier basis only.
The DIGP, Group Centre ,CRPF, Rampur (UP),
28565 Pairs Organic Socks Colour-Khaki
5. Delivery required by : i) Within **60 days** of placement of firm order / approval of advance sample/ to be re-fixed.

ii) If the A.T placed on any of the participating firms for the part quantity, the delivery period will be fixed keeping in view the quantum of order and the supply capacity quoted by the concerned firm in their tender documents.

5.1 Counter Offer:- If L-1 firm (s) is not able to meet/supply the full quantity, a counter offer for the remaining quantity will be given to the remaining eligible and technically qualified tenderers in the tender process, asking them to confirm acceptance of L-1 rates or otherwise in writing to the purchasing authority by a date and time. Depending upon the written confirmation / acceptance / denial of acceptance of L-1 rates, the competent authority will take a final decision for distribution of remaining quantity at L-1 rates based on their monetary capacity, production capacity etc but strictly with reference to the delivery period and schedule of delivery including inspection period already disclosed in the tender enquiry documents. It will also be ensured that during this stage none of the eligible tendering firms who have accepted the counter offer will be allowed to give a commercial offer

5.2 : In case, the lowest responsive tenderer is unable to take the load of the entire quantity, the quantity will be divided according to rule 11.7.5 of 'Manual of Policies and Procedures for purchase of goods' of Ministry of Finance-2006. In such eventuality, the Delivery Period will be re-fixed as per the capacity of each successful Firm (s) within the tendered Delivery Schedule of **60 days**

6. Despatch Instructions : Stores are required to be delivered at consignee's locations at freight, risk and cost of the supplier.

Payment Terms : 1) Stores are required to be supplied on CREDIT BASIS Only and payment will be made after drawl of amount from Pay and Accounts Office of CRPF.

7. Regularization of the case, if supply is made beyond fixed Delivery period and recovery of the L.D charges.

8. Packing & Marking : As per relevant clause of Specification.

9. Rate quoted by the firms should be on firm price basis.

10. Firms should quote rates, taxes, and duties only as per BOQ format provided.

11. Tenderers should disclose the name and full address (along with telephone/ Fax No.) of the place where the stores will be manufactured and offered for inspection. In case the firm is registered with NSIC for the subject stores, they should clarify whether they are registered as a manufacturing unit or in any other capacity. In case the registration is as a manufacturer, they should indicate the full address/phone No. of their manufacturing facility.

12. Purchaser reserves the right to change the number of the consignees and change the quantity of stores allotted to them at any stage.

13. Purchaser reserves the right to get the manufacturing capacity of all firms re-verified irrespective of the registration status.

14. Purchaser reserves the right to cancel/reject or Scrap the tender without assigning any reason at any stage.

15. **TENDER SAMPLE REQUIREMENT:-**

All the bidders are required to submit **01 Pairs Organic Socks Colour-Khaki** as tender sample along with the lab test certificate in original from any of the labs approved by National Accreditation board of testing & Calibration Laboratories (NABL) / any other Govt. Approved Lab.

15.1 The sample should be from the same lot, test certificate of which is submitted along with the tender and the **counter sample(remnant portion of the test sample) duly sealed, stamped and signed by laboratory should be attached with the sample**.

15.2 Tenderers should ensure that the sample submitted by them fully confirms to all the parameters of the Tender Enquiry specification.

15.3 Offers received without tender samples or in case the tender samples are received after the due date and time of receipt of tenders shall be ignored summarily**.**

15.4 The price bid of eligible firms will be opened and order would be considered on the lowest bidders subject to their capacity and performance etc.

15.5 All tender samples should have a card affixed to it duly signed and stamped by the firm indicating the following: -

i) Name and address of the firm.
ii) Tender No.
iii) Closing date & date of opening of tender
iv) Name of item, item no & size.
v) Any other information, if required.

16. Purchaser reserves the right to increase or decrease the quantity at any stage.

17. **Place of submission of tender sample & tender documents**:

i) Tender samples have to be submitted to the DIGP GC CRPF RAMPUR (UP)-244901

ii) Original documents as per clause -22(A) (1) duly completed in all respect are to be deposited at office of DIGP GC CRPF Rampur (UP) in the tender box before specified time and date mentioned in the Schedule of Tender.

iii) Late/ Delayed/ Non submission of originals would result in rejection of bid during online bid opening.

iv) Tender samples sent on "FREIGHT TO PAY" basis will not be accepted.

v) Tender samples of tenderers whose offers are not accepted may be collected by their authorized representatives on requisition on letter head of the firm duly stamped, signature and attested by the tenderers on hearing from this GC. In case samples are not collected within the given time, the samples will be disposed off.

18. **ADVANCE SAMPLE**:

The successful bidder shall be required to submit required of advance samples within 21 days of receipt of supply order as per contract for indenter's approval. **This shall be required before giving clearance for bulk supply, If required.**

19. LAB TEST REPORT/ CERTIFICATE OF STORES OFFERED:

19.1 " It is certified that the sample offered for lab test is meeting /not meeting all the requirement with reference to its Tender Enquiry specifications of Tender Enquiry and the sample is acceptable /not acceptable with reference to its tender enquiry specification. (Note- Delete whichever is not applicable.)

19.2 Lab test certificate should not be older than the date of issue of this tender enquiry.

9.3 Tenderer must submit the documentary evidence of accreditation of the concerned labs **with NABL.**

20. **SECURITY DEPOSIT**

20.1 The successful firm/firms shall have to deposit a Security Deposit of 10% of the contract value within 21 days of the placement of supply order for due performance as per provisions contained in Clause 7 of DGS&D-68 (Revised). Failure at the part of the firm to deposit the security deposit within stipulated time, the purchaser reserve the right to cancel the A.T. (Supply order).

20.2 The Performance Security Deposit submitted by the supplier will remain valid at least for twelve months (i.e. required under the provision of PCIP) beyond the last date of supply of stores as promised and agreed in the contract.

20.3 If the supplier fails to deliver the stores in a promised period and places a request for extension of time the supplier will submit an undertaking on Non Judicial Stamp paper of Rs. 10/- duly attested by the Notary Public stating that the Performance Security Deposit has already been extended for six months further beyond the last date of supply promised in the request of extension of time of delivery.

21. LIQUIDATED DAMAGES: - In case the firm does not complete the supply within fixed delivery period, liquidated damages including administrative expenses and not by penalty a sum equivalent to 2% of the price of stores which the contractor has failed to deliver within the period fixed for delivery in the schedule for each month or part of a month during which the delivery of such stores may be in arrears where delivery thereof is accepted after expiry of the aforesaid period, provided that the total damages so claimed shall not exceed 10% of the total contract price. After the maximum limit of 10% of the contract value, purchaser reserve the right to either extend further or cancel the contract.

22. TWO BID SYSTEM

All bidders are required to submit their offers in two covers as under:-

(a) **FIRST COVER** (Technical Bid) should contain the following: -

1. Documents to be submitted in original manually.

i) Tender Cost (if applicable)

ii) EMD (if applicable)

iii) Tender Acceptance letter

iv) Lab test Report

vi) Any other relevant documents which the firms wishes to submit.

2. Documents to be submitted in Scanned Copy

i) Tender acceptance letter.

ii) Earnest money deposit and Tender fee (If applicable).

iii) Performance statement for last three years.

iv) Form 7, Form 68(A) and list No. 1

v) Questionnaire & Appendix-D and Appendix-E.

vi) Registration certificate of DGS&D/NSIC (if applicable)

vii) Lab Test Report.

viii) Details of their plants & machinery in duplicate on the format enclosed alongwith the T.E (This is required even if they are registered with DGS&D/NSIC)

(b) **SECOND COVER** (Commercial / Price Bid) should contain the following

The composite bid i.e. rate indicated in the technical bid "OPENLY" SHALL BE IGNORED. Prices should be quoted as per BOQ format provided along with the tender document at eProcurement site http://eprocure.gov.in/ eprocure/app only

23. Tender Documents are available **at CPPP eProcurement site http://eprocure.gov.in/eprocure/app as well as** on CRPF website (http://crpf.nic.in/tender-notices.htm) which can be downloaded by interested firms free of cost.

However bidders are required to submit Tender Fee /EMD as applicable, as per tender document while submitting the bids. The Demand Draft/Bank Guarantee for Tender Fee /EMD should be drawn in favour of **DIG GC CRPF RAMPUR payable at SBI, Rampur (Code No. 10523)** and original should be submitted to the Procurement Cell before opening of the tender.

24 **Pre-despatch Inspection**

Pre-despatch inspection of store will be carried out at the time of bulk supply, if required.

Note for Tenderer :-

a) Full name and status of the person signing the tender documents must be clearly mentioned in the tender documents.

b) The firms applying tenders against the subject T.E. are informed that all relevant details with reference to the Tender Enquiry stipulations are clearly responded to. In case any of the Tender Enquiry stipulations are not clearly stated to/replied to by any of the firms, no repeat no clarifications will be sought from the concerned firm and its offer will be rejected out rightly**.**

c) Before submission of tender, tenderers will check & other documents attached to this Tender Document as Appendix, which is attached for compliance on various stipulations of the tender.

25. **Details of manufacturers 8.1.** Only those firms should respond who are the manufacturers or authorized dealers of the stores specified in tender specifications.

25.1. Offer from firms whose business activities are limited to procuring items from the manufacturers and supplying the same to purchaser having after sales service back up will also be entertained provided they furnish a certificate from the manufacturer certifying the authenticity with valid date, along with their tender, failing which their tender will be summarily rejected.

25.2 Tenders should disclose the name and full address (along with telephone / fax No) of the place where the stores will be manufactured and offered for inspection, if any.

25.3. In case the firm is registered with NSIC for the subject stores, they should clarify whether they are registered as a manufacturing unit or in any other capacity. In case the registration is as a manufacturer, they should indicate the full address and phone numbers of their manufacturing facility.

17. STANDARD FORMS TO BE USED :-	**17.1.**	**Appendix -B**	**:**	**Performance Statement of firm.**
	17.2.	**Appendix-C**	**:**	**Proforma of Bank guarantee for submitting earnest money**
	17.3.	**Appendix -D**	**:**	**Check list for Tenderers**
	17.4	**Appendix -A**	**:**	**Specification**

SD-03/10/2016

(Parveen Kumar)

DIGP, GC, CRPF, RAMPUR (U.P)

For and on behalf of the president of India

CONDITIONS REGARDING DEPOSIT OF EARNEST MONEY.

1. All firms who are not specifically registered with NSIC or DGS&D for the stores for which the offers are invited, are required to deposit **EARNEST** money equivalent to the amount as mentioned in the Tender Schedule, failing which their offer will be summarily rejected.

2. For claiming exemption from depositing earnest money, the tenderer should be registered with NSIC or DGS&D specifically for the stores with specification as mentioned in Tender schedule. Firms which are not specifically registered for the stores with specification as mentioned in the Tender Schedule, either with DGS&D or with NSIC, shall be treated as unregistered and shall be required to deposit earnest money as above.

3. Similarly firms, who are specifically registered for the stores as per specified Specifications with DGS&D/ NSIC, but with a certain MONETARY LIMIT, will be treated as UNREGISTERED for their value exceeding their monetary limit of registration. Such firms shall be required to deposit proportionate earnest money over and above the monetary limit. In case such firms fail to deposit Earnest Money, their offer will be rejected.

4. The Earnest Money can be deposited in any of the following alternative forms :

(a) Fixed deposit receipt in favour of **DIGP GC CRPF Rampur.**

(b) An irrevocable Bank Guarantee of any **Nationalized / Scheduled Bank.**

5. The earnest money shall be valid and remain deposited with the purchaser for the period of **225 days from** the date of tender opening. If the validity of the tender is extended, the validity of the BG/or any other alternate document submitted in lieu of Earnest money will also be suitably extended by the tenderer, failing which their tender after the expiry of the aforesaid period shall not be considered by the purchaser.

6. No interest shall be payable by the purchaser on the EM deposited by the tenderer.

7. The Earnest Money deposited is liable to be forfeited if the tenderer withdraws or amends, impairs or derogate from the tender in any respect within the period of validity of his tender.

8. The earnest money of the successful tenderer shall be returned after the security Deposit as required in terms of the contract is furnished by the tenderer.

9. If the successful tenderer fails to furnish the security deposit as required in the Contract within the stipulated period, the Earnest Money shall be liable to be forfeited by the purchaser.

10. Money of all the unsuccessful tenderers shall be returned by the purchaser as early as possible after the expiry of bids validity, but not later than 30 days after Placement of contract. Tenderers are advised to send a pre receipt challan alongwith their bids so that refund of Earnest Money can be made in time.

11. Any tender, where the tenderers is required to deposit Earnest Money in terms of Conditions mentioned in preceding paras, not accompanied with Earnest Money in any one of the approved forms acceptable to the purchaser, shall be rejected.

SD-03/10/2016

(Parveen Kumar)

DIGP, GC, CRPF, RAMPUR (U.P)

For and on behalf of the president of India

Form 68-A

Tender No.

_____

Full name and address of the Tenderer in addition Contractor's telegraphic Address to post box No. if any should be quoted in all

_____Communication to this Office

_____

Telephone No. _____

Fax No. _____

From.

_____

_____

Dear Sir,

1. I/We hereby offer to supply the stores detailed in the schedule here to or such portion thereof as you may specify in the acceptance of tender at the price given in the said schedule and agree to hold this offer open till _____ I/we shall be bound by a communication of acceptance within the prescribed time.

2. I/We have understood the instructions to Tenderers in the booklet DGS&D-229 and conditions of contract in the Form No-68 (Revised) including in the pamphlet entitling conditions of contract governing contracts placed by the Central Purchases Organization of the Government of India read with the amendments annexed herewith and have thoroughly examined the specification drawing and/or pattern quoted in the schedule hereto and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

Signature of the Tenderer.

The following pages have been added to and form part of this tender

_____

Here paste coupon incase where coupons are supplied to contractors on payment

Yours faithfully,

(Signature of the Tenderer)
Address_____
Dated _____

(Signature of the Witness)
Address_____
Dated _____

Instructions to the Bidders to submit the bids online through the Central Public Procurement Portal for e Procurement at http://eprocure.gov.in/eprocure/app

1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the eprocurement / etender portal is a prerequisite for e-tendering.

2) Bidder should do the enrollment in the eProcurement site using the "Click here to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email-id. All the correspondence shall be made directly with the contractors/bidders through email_id provided.

3) Bidder need to login to the site through their user ID/ password chosen during enrollment/registration.
4) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/Code/eMudra or any Certifying Authority recognized by CCA India on eToken/Smart Card, should be registered.
5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.

6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.

7) After downloading / getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.

8) If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.

9) Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the eToken/Smart Card to access DSC.

10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.

11) From my tender folder, he selects the tender to view all the details indicated.

12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.

13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.

14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.

15) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.

16) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.

17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.

18) The bidder has to select the payment option as offline to pay the Tender FEE/ EMD as applicable and enter details of the instruments.

19) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.

20) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.

21) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.

22) If the price bid format is provided in a spread sheet file like BoQ_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.

23) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority(TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

24) After the bid submission (ie after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.

25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.

27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.

29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.

30) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallely for any further queries, the bidders are asked to contact over phone:

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

_____
_____

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____
Name of Tender / Work: -
_____
_____
_____Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:
_____
_____as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

IMPORTANT INSTRUCTIONS

1. **OPTION CLAUSE:**

The purchaser reserves the right to place order of the successful tenderer for additional qty. up to 25% of the quantity offered by them at the rates quoted at the time of placement contract or during the currency of the contract as per clause-31 of form DGS&D.

2. (a). **ADVANCE SAMPLE**. As per Clause -18 of schedule to tender enquiry, If required.

(b) **TENDER SAMPLE Required Repeat Required**

(If required, clause 11 of Form DGS&D-230 be incorporated)

i) Tender samples are required as per the instructions incorporated below. Analysis report on Tender Samples will not be furnished (Clause 11 of form DGS&D-230). (QUOTATIONS WITHOUT SAMPLES WHERE SAMPLES ARE SPECIFICALLY CALLED FOR "SHALL, BE SUMMARILY REJECTED").

ii) Tenderers should note that samples of what they offer to supply should not be less than the quantity necessary for test as per specifications, if any, or in the schedule to Tender. In case the quantity of sample required for the test is given either in the specifications or in the schedule of Tender, this should be adhered to. Each sample should have card affixed to it giving particulars of:-

a) Firms name and address.
b) Tender Number.
c) Date and time of opening of Tender.
d) Item Number of schedule against which Tender Sample submitted and
e) Any other description, if necessary, written clearly on it.

iii) The sample should be sent to the **DIGP, Group Centre, CRPF Rampur (UP) 244901** *as* mentioned at clause 15 of schedule to tender. The cost and freight of sending the samples shall be borne by the Tenderer and there will be no obligation on the part of the receiving officer for their safe custody. Tenderers who do not submit the samples their offer shall be rejected.

3. The contract to be concluded will be governed by condition of contract contained in form No. DGS&D-68 (Revised) as amended up to 31-12-91 and those contained in pamphlet No. DGS&D-229 with enclosed amendment (Annexure).

4. **GUARANTEE / WARRANTY**

Except as otherwise provided in the Invitation to Tender, the contractor/seller hereby declares that the goods, stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained/mentioned in this contract. The contractor/seller hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of 12 months from the date of delivery of the said goods/stores/articles to the purchaser or 15 months from the date of shipment/despatch from the contractor's works, whichever is earlier, and that not withstanding the fact that the purchaser (Inspector) may have inspected and/or approved the said goods/stores/articles, if during the aforesaid period of 12/15 months the said goods/stores/articles be discovered not to conform to the description and quality aforesaid, or not giving satisfactory performance or have deteriorated, the decision of the purchaser shall be final in that behalf and binding on the contractor/seller and the purchaser shall be entitled to call upon the contractor/seller to rectify the goods/stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period, or such specified period as may be allowed by the purchaser in his discretion on application made thereof by the contractor/seller, and in such an event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof. In case of failure of the contractor to rectify or replace the goods etc. within specified time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores.

5. In the event of contract being cancelled for any breach committed and the purchaser affecting re-purchase of the stores at the risk and the cost of the contractor, the purchaser is not bound to accept the lower offer of Benami or allied or sister concern of the contractor.

6. Purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for, arrive in good condition at the destination. The consignee, as soon as possible but not later than 30 days of the date of arrival of the stores at destination, notify to the contractor any loss or damages to the stores that may have occurred during the transit.

7. Those firms, who are not specifically registered for the items as per schedule to tender, should submit the following alongwith their quotation, failing which their offer will be ignored:
   (a) Name and full address of the banker.
   (b) Performance Statement and equipment and quality control statement in the prescribed form as enclosed (in triplicate)

8. Prices be quoted as per BOQ Format.

9. Tenderers who are past suppliers of the item as per T/E Specification should submit their performance statement in enclosed proforma. In case, it is found that information furnished is incomplete or incorrect, their tender will be liable to be ignored.

10. Tenderers who are registered with DGS&D/NSIC for this particular item should submit the photocopy of registration certificate with all subsequent amendments .

11. **EXCISE DUTY**

Prices should be quoted as per BOQ format provided along with the tender document at eProcurement site http://eprocure.gov.in/eprocure/app.

Signature of the Tenderer_____
Name in Block Letters_____
Capacity in which Tender signed_____
Full Address._____

QUESTIONNAIRE

(Please fill the answer correctly. Tenders leaving the Column and questionnaire unanswered shall be rejected)

1. Name and address of Contractor _____
_____

2. a) Whether registered with DGS&D for subject store. : (YES/ NO)
b) If yes, Monetary limit (Enclose Photocopy of Regn. Certificate) : Rs.
c) Validity Date :

3. a) Whether registered with NSIC for subject stores. : (YES/ NO)
b) If yes, Monetary limit (Enclose Photocopy of Regn. Certificate) : Rs.
c) Validity Date :

4. Whether you agree to submit advance sample if called upon to do so within specified period of 21 days. : (YES/ NO)

5. Whether past supplier of subject store to DGS&D or Min. of Home Affairs during the last 3 years. (If yes, submit performance report in enclosed proforma) : (YES/ NO)

6.Terms of delivery : **Free delivery at consignee's locations** **:** (YES/ NO)

7. **To be mentioned in Price Bid.**
a) Whether Excise Duty Extra:
b) If extra, rate of excise duty: Assemble Value Rs.

8. **To be mentioned in Price Bid.**
a) Whether Sales Tax Extra:
b) If yes, rate of Central Sales Tax applicable at present
c) Rate of local sales Tax applicable at present

9. Discount offered if any : **To be mentioned in Price Bid.**

10. a) Quantity Offered _____
b) Model No. _____
c) Delivery period in months from _____
date of placement of order _____ Month
d) Monthly rate of supply _____

11. a) Whether stored fully conforms to tender schedule specifications in all respects. :(YES/ NO)
b) If answer to 11(a) is No. Indicate the details of deviation in separate sheet. : (YES/ NO)

12. Acceptance to conditions of contract as contained in DGS&D -68 (Revised) amended up to 31.12.91 and those contained in Pamphlet No.DGS&D-229 read with Annexure attached.
13. Have you enclosed required EMD : (YES/ NO)
14. Do you accept tolerance clause. : (YES/ NO)
15. Do you accept Liquidated Damage Clause : (YES/ NO)
16. Do you accept Arbitration Clause : (YES/ NO)
17. Do you accept warranty/Guarantee Clause : (YES/ NO)
18. Have witness signed form 68A and List No.-l. : (YES/ NO)

Name in Block Letters_____
Capacity in which Tender signed_____
FullAddress.
_____

LIST NO-1

TENDERERS SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND / OR ARE EVASIVE, THE TENDER WILL BE LIABLE TO BE IGNORED.

1. Tender No._____

2. Whether the stores offered fully confirm to the technical particulars and specification drawings, specified by the purchaser in the schedule to tender. If not, mention here details of deviations. **:**

3. Brand of store offered. **:**

4. Name and address of manufacturer. **:**

5. Station of manufacture **:**

6. Please confirm that you have offered packing as per tender enquiry requirements. If not indicate deviations. **:**

7. Gross weight of consignment **:**
(Net weight of each item)

8. What is your permanent Income Tax A/C No. ? **:**

9. Status.
a) Indicate whether you are LSU or SSI **:**
b) Are you registered with DGS&D for the item quoted ? If so, indicate whether there is any monetary limit on registration. **:**
c) If you are a small scale unit registered with NSIC under Single Point Registration scheme, whether there is any monetary limit. **:**
d) In case you are registered with NSIC under Single Point Registration Scheme for the item quoted, confirm whether you have attached a photocopy of the registration certificate indicating the items for which you are registered. **:**

10. a) If you are not registered either with NSIC or with DGS&D, please state whether you are registered with Directorate of Industries of State Government concerned. **:**
b) If so, confirm whether you have attached a copy of the certificate issued by Director of Industry. **:**

11. Please indicate name & full address of your banker.:

12. Business name and constitution of the firm.
Is the firm registered under: - **:**
i) The Indian Companies Act 1956,
ii) The Indian Partnership Act 1932 (Please also give name of partners)
iii) Any Act; if not, who are the owners. (Please give full names and address.)

13. Whether the tendering firm is/are:-
1. Manufacturer **:**
2. Manufacturer's authorized agents **:**
3. Holders in stock of the stores tendered for. **:**

N.B.: If manufacturer's agents please enclose with tender the copy of manufacturer's authorization on properly stamped paper, duly attested by a Notary Public.

Signature of Tenderer

14. If stores offered are manufactured in India, please state whether all raw materials components etc. used in their manufacture are also produced in India. If not give details of materials components etc, that are imported and their breakup of the indigenous and imported components together with their value and proportion it bears to the total value of the store.

15. State whether raw materials are held in stock sufficient for the manufacture of the stores. **:**

16. Please indicate the stock in hand at present time:-
1. Held by you against this enquiry. **:**
2. Held by M/s. _____ over which you have secured an option.

17. Do you agree to sole arbitration by an officer of Ministry of Law, appointed by the Secretary, Ministry of Home Affairs or by some other person appointed by him as provided in clause 24 of the general conditions of contract form DGS&D-68 (Revised). (Your acceptance or non-acceptance of this clause will not influence the decision of the tender. It should, however, be noted that an omission to answer the above question will be deemed as an acceptance of the clause.) :

18. For partnership firms state whether they are registered or not registered under Indian Partnership Act, 1932. Should the answer to this question by a partnership firm be in the affirmative, please state further :-
1. Whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender. **:**

2. If the answer to (1) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer disputes concerning business of the partnership to arbitration. **:**
3. If the answer to either (1) or (2) is in the affirmative furnish a copy of either the partnership agreement or the general power of attorney as the case may be. **:**

N.B:
1. Please attach to the tender a copy of either document on which reliance is placed for authority of partners of the partner signing the tender to refer disputes to arbitration. The copy should be attested by a Notary Public or its execution should be admitted by Affidavit on a properly stamped paper by all the partners.
2. Whether authority to refer disputes to arbitration has not been given to the partner signing the tender the tenders must be signed by every partner of the firm

19. Here state specifically.
1. Whether the price tendered by you is to the best of your knowledge and belief, not more than the price usually charged by you for stores of same nature/class or description to any private purchaser either foreign or as well as Govt. purchaser. It not state the reasons thereof. If any, also indicate the margin of difference.**:**

Signature of Tenderer

2. In respect of indigenous items for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price and if the price quoted exceeds the controlled price the reasons thereof should be stated. **:**

20. Are you:-
1. Holding valid Industrial Licence (s) Registration Certificate under the Industrial Development and Regulation Act, 1981. If so, please give particulars of Industrial income Registration Certificate. **:**

2. Exempted from the licensing provisions of the Act, for the manufacture of item quoted against this tender. If so, please quote relevant orders and explain your position. **:**

3. Whether you possess the requisite license for manufacture of the stores and/or for the procurement of raw materials belonging to any controlled category required for the manufacture of the store? In the absence of any reply it would be assumed that no license is required for the purpose of raw materials and/or that you possess the required license. **:**

21. State whether business dealings with you have been banned by Min/Deptt. Of Supply/Min. of Home Affairs? **:**

22. Please confirm that you have read all the instructions carefully and have complied with accordingly. :

Signature of Tenderer

Form No. 7.

PROFORMA FOR EQUIPMENT AND QUALITY CONTROL

(This proforma is required to be submitted in triplicate)

1. Tender No. & Date _____ for the supply of _____
2. Name and Address of the firm **:**
3. I) Telephone No. Fax/Office/Factory/Works:
   II) Telegraphic address:
4. Location of manufacturing works/Factory. Factories owned by you (Documentary). In case you do not own the factory but utilize the factory of some other firm for the manufacture/ fabrication of the stores for which you apply for registration on lease or other base you should furnish a valid legal agreement of the factory of _____ (Here indicate the name of the firm whose factory is being utilized) has been put at your disposal for the manufacture/ fabrication of the stores for which registration has been applied for.
5. Brief description of the factory (e.g. area covered accommodation, departments into which it is divided, laboratory etc.)
6. Details of plant and machinery erected and functioning in each department (Monograms and descriptive pamphlets should be supplied if available).
7. Whether the process of manufacture in factory is carried out with the aid of power or without it.
8. Details and stocks or raw material held (state whether imported or indigenous) against each item.
9. Production capacity of each item with the existing plant and machinery: a) Normal _____
   b) Maximum _____
10. Details of arrangements for quality control of products such as laboratory etc.
11. (a) Details of Technical/supervisory staff incharge of production and quality control.
    (b) Skilled labour employed.
    (c) Unskilled labour employed.
    (d) Maximum no. of workers (skilled and unskilled) employed on any day during the 18 months preceding the date of application.

12. Whether stores were tested to any standard specification, if so copies of original test certificate should be submitted.

Place _____

Date _____

Signature and designation of the Tenderer N.B.:

Details under column 6 to 11 inclusive need to be restricted to the extent they pertain to the item(s) under reference.

Appendix-B

Performance statement for last three years

Name of Firm/ Organization to whom supply made :

_____

1. Contract Nos. :

2. Description of Stores :

3. Quantity on order :

4. Value :

5. Original D.P. :

6. Qty. supplied within original D.P. :

7. Final Ext. D.P. :

8. Last supply position. :

9. Reasons for Delay in supplies (if any) :

Signature of Tenderer

APPENDIX "C"

PROFORMA FOR BANK GUARANTEE FOR SUBMITTING EARNEST MONEY

To

The DIGP
Group Centre CRPF
Rampur (UP)

Reference: Your tender notice NO :- L-VII- 03/2016-17- Q-GCR (T-Shirt) Dated /09 /16.

Sir,

I hereby offer to supply the stores given in schedule and agree to hold offer open till ……. /……. /2016. I shall be bound by a communication of acceptance within the prescribed time.

2. I have understood the terms and conditions as laid down in Para 1 to 23 and certify that I will be fully abide by terms and conditions. If I/ We fail to comply with any of the terms and conditions EMD/ Security Money already deposited may be forfeited.

3. Rs...../-(Rupees .....) only as EMD enclosed herewith in form of DD/BC No.....dated..... .issued by Bank.....….

4. Photo copy of valid VAT/Sale Tax clearance and past experience certificate of such supply enclosed.

5. Sample of following items as per required specification has been deposited with your GC on …..... vide receipt no. ……dated……...

(1) **28565 Pairs Organic Socks Colour-Khaki**

6. Certified that I have no pre-conditions attached with tender.

Yours faithfully

Signature:.....

Name of tenderer:.....

Address with seal.:.....

Appendix-"D"

Check list for tenderers

(Tenderers should check following requirements for compliance before submission of the tender documents.)

Sl. No	Requirements to be checked by the tenderers before submission of the tender.	Compliance (To be indicated by the tenderer with "YES" after compliance of the requirements)
1	Tenderers should mention quantity for which they have quoted. This should be mentioned in the covering/ forwarding letter head of the technical bid.	
2	Tenderers should ensure deposit of required Earnest Money Deposit if the tenderers are not registered with DGS&D/ NSIC for the store(s) quoted for the governing specification as per Tender Enquiry.	
3	Tenderers should ensure that their registration with DGS&D and NSIC is valid if they are registered with DGS&D and NSIC and not depositing Earnest Money. They should enclose the latest DGS&D/NSIC registration certificate.	
4	Tenderers should confirm that their equipment/products conform to the governing specifications of the quoted stores as per Tender Enquiry.	
5	Tenderers should mention whether it is an SSI Unit or not.	
6	Tenderers should mention their monthly manufacturing / supplying capacity.	
7	Tenderers should mention in the Tender Enquiry that they accept our delivery terms i.e. they agree to supply stores at consignees' locations at freight, risk and cost of the tenderers.	
8	Tenderers should mention that their offer is valid up to 180 days from the date of opening of the tender.	
9	Tenderers should mention their Delivery Period clearly.	
10	Tenderers should mention that they agree to the Tolerance Clause of the Tender Enquiry.	
11	Tenderers should give their past performance in the specified format given in the Tender documents.	
12	Tenderers should mention that they agree to the Arbitration clause of the Tender Enquiry.	
13	Tenderer must ensure that the Lab test report along with clear verdict certificate required as per Clause-15.1 of Schedule to Tender Enquiry documents is enclosed.	
14	Tenderer must ensure that the counter sample (remnant portion of the test sample) duly sealed, stamped and signed by the Lab should be attached with the Tender Sample/Lab Test report.	
15	Tenderers should mention whether it is a manufacturer of the store(s) quoted or it is the manufacturer's authorized agent. In case of agent, it should submit valid authority letter(s) of their Principal(s) for the stores they have quoted.	

16	Tenderers should ensure that they have duly filled up Equipment and Quality Control Proforma given in the Tender documents.	
17	Tenderers should mention that Business dealing with their firms has not been banned by any govt/ private agencies.	
18	Tenderers should ensure that witness has signed at appropriate places of the Tender documents and full name and address of the witness have been mentioned clearly.	
19	Tenderer should ensure to sign each page of the Tender documents with name, designation, seal and address of the signatory.	
20	If the tenderers want to mention any specific condition, it should be mentioned on the covering/forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other document shall not be given any consideration.	
21	Tenderers should mention their address for communication with Telephone and Fax Number.	

Signature of the tenderer

APPENDIX-E

Sl No.	Requirement	(Firm should correctly fill following column.)	(Indicate page number of tender document where related information is shown/available, so it can be verified. Columns should be highlighted.)
1	Whether Regd with NSIC		
	Monetary limit / ATO NSIC		
	Validity of registration		
2	Whether Regd with DGS&D		
	Monetary limit/ATO		
	Validity of registration		
3	Tender Cost Rs. /- deposited or not		
4	Whether EMD enclosed (Reqd. for should be valid upto 225 days from the date of opening of tender)		
5	Whether Lab test report enclosed or not		
6	Whether Specification confirmed or not		
7	Tender Sample (required ____of (deposited or not)		
8	Counter Sample (deposited or not)		
9	Quantity offered (Total quantity is		
10	Whether SSI or LSU Unit. **(item is reserved for SSI Unit)**		
11	Production Capacity (Certificate issued by competent authority should be attached)		
12	Whether firm agrees to accept conditions of contract as contained in DGS&D-68 (Revised) amended upto		

	31.12.91 and those contained in Pamphlet No. DGS&D-29 read with Annexure attached (As asked in clause 10 of Questionnaire of TE)		
13	Terms of Delivery (Our requirement is free delivery at Consignees locations)		
14	Validity of offer (Our requirement is 180 days from the date of opening)		
15	Delivery period (Our requirement is within **8 months** from approval of advance sample)		
16	Monthly rate of Supply		
17	Tolerance Clause accepted or not		
18	Past Performance (attached or not)		
19	Advance sample Clause (agreed or not)		
20	Arbitration Clause (agreed or not)		
21	Warranty Clause (agreed or not)		
22	Liquidated damage clause (agreed or not)		
23	Partnership agreement (attached or not)		
24	Name & Add of Bankers		
25	Equipment and Quality control proforma (Form No. 7) duly filled or not		
26	Whether business dealing banned		
27	Whether witness have signed in list No. 1 and form-68-A or not		
28	Whether Pre Contract Integrity Pact (PCIP) duly filled attached or not.		
29	Whether tender signed properly		
30	Whether any Specific condition stipulated		

Signature of tenderer Date
Name of tenderer